PERMIT APPLICATION CHECKLIST

Town of Spring Green E4411 Kennedy Road Spring Green, WI 53588

Name:	Date:/					
Address of property in question: Property's Legal Description:	Name:	Address:				
Property's Legal Description:	City, State, Zip:			Phone:		
Subdivision: Lot:Zoning District: Conditional Use, Variance or Rezoning Permit: When applying for a Conditional Use or Variance from the Sauk County Board of Adjustment or a Rezoning Petition from Sauk County 1a. County Permit Forms available at: Sauk County Planning and Zoning	Address of property in question:					
1. Conditional Use, Variance or Rezoning Permit: When applying for a Conditional Use or Variance from the Sauk County Board of Adjustment or a Rezoning Petition from Sauk County 1a. County Permit Forms available at: Sauk County Planning and Zoning 505 Broadway; Baraboo, WI 53913 Ph#: (608) 355-3285 Web site: http://www.co.sauk.wi.us/planningandzoning Permit site: http://www.co.sauk.wi.us/planningandzoningpage/info-about-permits-and-application 1b. Fill out and make copies of all applications and information requested by the County. 1c. Bring copies of information to a Town of Spring Green Plan Commission meeting. Contact Chairperson to be placed on the agenda Spring Green Plan Commission; Chairperson: Fred Iausly Ph#: (608) 588-2053 Plan Commission meeting scheduled: second Tuesday of the month, 7PM, Town Hall 1d. Check type of application being made:	Property's Legal Description:	1/ ₄ ,1/ ₄ , S	, T	N, RE		
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Rezoning Permit Sauk County Development Application	When applying for a Conditional Petition from Sauk County 1a. County Permit Forms at Sauk County Planning 505 Broadway; Baraboot Ph#: (608) 355-3285 Web site: http://www.permit site: http://www.per	vailable at: and Zoning by, WI 53913 www.co.sauk.wi.us/planning www.co.sauk.wi.us/planning s of all applications and it tion to a Town of Spring ed on the agenda Commission; Chairperson meeting scheduled: secon	ngandzoning ngandzoningpage information reque Green Plan Con on: Fred Iausly	e/info-about-permits-a ested by the County. nmission meeting. Co Ph#: (608) 588-2053	nd-applications	
Rezoning Permit Sauk County Development Application Including the following a. Project fact sheet page #3 b. site /plot plan c. aerial photo of Site Copies of any other materials Sauk County requires of applicant Board of Adjustment/Special Exception Permit Notice of Appeal Form/Special Exception A letter of explanation per Sauk County guidelines a through f Town Acknowledgement Form Required plans per Sauk County Board of Adjustment/ Variance A letter of explanation per Sauk County guidelines a through c Town Acknowledgement Form	ld. Check type of application	•				
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2. Certified Surveys

When creating a Certified Survey Map (CSM)

- 2a. Contact Sauk County Planning and Zoning (contact information above)
- 2b. Contact Plan Commission Chairperson (contact information above)
- 2c. The CSM will be reviewed by the Town Plan Commission, once approved it will be forwarded to the Town Board for signature.